



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____

Date: September 18, 2023
Quotation #: PS 023-09-132
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	Procurement of Various Driver's Cleaning Supplies:					
1	CAR SCRUBBING FOAM GRIP SHAPE Jumbo; Size (L x W x T) - min: 24cm x 13cm x 6.5cm Made of special quality sponge; Highly absorbent Ideal for cleaning exterior parts of the car	30	pcs			
2	CHAMOIS CLOTH, WITH CASE Size (Large): at least 66cm x 43cm x 0.2cm Made of high absorbent fabric that dries the surface quickly	25	pcs			
3	CAR AIR FRESHENER Net Weight: At least 42 grams (or 1.5oz) Product Function: Deodorant *Note: Kindly provide the available fragrances for approval	60	pcs/ can			
4	DETERGENT POWDR / POWDER SOAP Net Weight: At least 2.2kg per pack Cleans tough stain	12	pack/ pouch			
5	SQUEEGEE WINDOW CLEANER WITH FOAM Material: Wide Soft Rubber Blade & Nylon Netted Bug Sponge Product Function: High density foam holds plenty of washing solution Note: Supplier must provide picture and model no. of the quoted items for technical evaluation of end-user. Winning supplier must warrant that in case of defective item upon usage, it will be subject for replacement.	5	unit			
	(Price Vat-Included)					

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of RFQ.
 2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement, above Php500,000);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above P50,000 - Notarized OSS is required).
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.
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Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

Alcasaren
ANNA LORAIN C. ALVIAR / JOSEPHINE ALCASAREN / MA. DESIREE C. ANDAYA
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314

Telefax: 8813-1174

Please send your quotation to:

Philippine Procurement Agency

OSG-HA-QF-039

Rev.00 (05 July 2018)